

INSTITUTE OF CHEMICAL TECHNOLOGY

Category I Deemed to be University (MHRD/UGC)

First Elite Status and Centre of Excellence–Govt. of MaharashtraA++ Grade by NAAC (CGPA 3.77)

Campuses – Matunga, Mumbai Bhubaneswar, Odisha Marathwada, Jalna

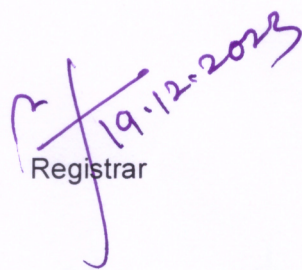
Applications are invited for the post of Administrative Assistant **(Temporary)**

Name of the Post	Administrative Assistant
Specialization/ Domain	Administrative Assistant to IPC, VC/Registrar Office, Any other suitable place in ICT
Department/Section	Information Processing Centre (IPC)
No. of Position	1 (One)
Qualification	BA/BCA/Any graduate
Skill Sets	MS-CIT /Typing(English and Marathi)
Salary	Rs 15000/- per month (Consolidated)

The appointment will be initially for a period of six month and tenure may be extended depending on the candidate's performance and need of the institute. Interested candidate should fill out the application form via the Google link.

Google link :- <https://forms.gle/TaNAjktUDWrQh9DVA>

The application should be submitted via Google form only on and before 30.12.2023. For any other application form -related queries, please contact Dr. Dipak Pinjari (IPC Coordinator) on ipc.cord@ictmumbai.edu.in


Registrar