**INSTITUTE OF CHEMICAL TECHNOLOGY**

**(University under Section -3 of UGC Act 1956)**

**Elite Status & Center of Excellence – Government of Maharashtra**

**Nathalal Parekh Marg, Matunga, Mumbai - 400 019.**

**Applications are invited for Project Staff on “ Innovation Networking” on a Pilot Project on Innovation supported by Ministry for Human Resources and Development, GOI, under Technical Education Quality Improvement Program.**

1. **Name of the Post** - **Administrative-cum-Secretarial Assistant (One Post)**

**Qualifications** - Bachelors’ Degree in IT/ Computer Science in 1st Class,

 Preferably with experience in database management

 with web based resources.

**Remuneration** - Rs. 20,000/- per month on consolidated basis based

on the recommendation of Selection Committee.

**Tenure** - Up to 31st December 2014.

**Date of Interview** - 7th April, 2014 at 10.00 a.m. onwards.

1. **Name of the Post** - **Accounts and Inventory Assistant (One Post)**

**Qualifications** - B.Com/M.Com with 1st Class preferably with

 Experience in handling accounts and store/Inventory

 Management.

**Remuneration** - Rs. 20,000/- per month on consolidated basis based

On the recommendation of Selection Committee.

**Tenure** - Up to 31st December 2014.

**Date of Interview** - 7th April, 2014 at 10.00 a.m. onwards.

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1. **Name of the Post** - **Project Assistant (Ten Posts)**

**Qualifications** - M.Tech/B.Tech in Mech/Chem/Electric/Instru/

 Electronics/Microwave Engg., Textile Engg./

 M. Pharm/M.Sc with chemical/phys background with

 minimum first class Also can apply.

**Remuneration** - Scale as applicable under TEQIP

**Tenure** - Up to 31st December 2014.

**Date of Interview** - 7th April, 2014 at 10.00 a.m. onwards.

 **- The project assistant shall have to work wherever**

 **The lead institute of the project is located (Mumbai**

 **(ICT, SPCE), (VJTI), Lonere (DBATU) and Nanded**

 **(SGGSIET).**

 **Instructions to Candidates.**

1. Candidates fulfilling the abovementioned requirements should send their

 Applications along with all relevant documents and certificates on or before

 **5th April, 2014** to **TEQIP Office, Institute of Chemical Technology, Nathalal**

 **Parekh Marg Matunga, Mumbai – 400019**. Incomplete or applications

 Received late will not be accepted.

 **REGISTRAR**